



AGENDA

Wisconsin Rapids Public School District - Board of Education

510 Peach Street

Wisconsin Rapids, WI 54494

(715) 424-6701

**Business Services Committee**

John Benbow, Jr., Chairman  
Katherine Bielski-Medina, Member  
Larry Davis, Member  
John A Krings, President

**September 6, 2016**

LOCATION: Board of Education Conference Room A/B

TIME: 6:00 p.m.

- I. Call to Order
- II. Public Comment
- III. Business Services
  - A. 66.03.01 InterDistrict Agreement – Approval
- IV. Updates and Reports
  - A. Purchases – Update
  - B. East Junior High Camera System Installation
  - C. 2015-16 Utility Costs/Snow Removal - District - Update
- V. Agenda Items

The Wisconsin open meetings law requires that the Board, or Board Committee, only take action on subject matter that is noticed on their respective agendas. Persons wishing to place items on the agenda should contact the District Office at [715-424-6701](tel:715-424-6701), at least seven working days prior to the meeting date for the item to be considered. The item may be referred to the appropriate committee or placed on the Board agenda as determined by the Superintendent and/or Board president.

With advance notice, efforts will be made to accommodate the needs of persons with disabilities by providing a sign language interpreter or other auxiliary aids, by calling [715-424-6701](tel:715-424-6701).

School Board members may attend the above Committee meeting(s) for information gathering purposes. If a quorum of Board members should appear at any of the Committee meetings, a regular School Board meeting may take place for purposes of gathering information on an item listed on one of the Committee agendas. If such a meeting should occur, the date, time, and location of the Board meeting will be that of the particular Committee as listed on the Committee agenda.



**BACKGROUND**

**Business Services Committee**

John Benbow, Jr., Chairman  
Katherine Bielski-Medina, Member  
Larry Davis, Member  
John A Krings, President

**September 6, 2016**

LOCATION: Board of Education Conference Room A/B

TIME: 6:00 p.m.

I. Call to Order

II. Public Comment

III. Business Services

A. 66.03.01 InterDistrict Agreement – Approval

The Virtual program operated by the District has attracted a number of students from School Districts around the State. The Department of Public Instruction does not allow open enrollment into the Wisconsin Rapids Virtual program, however non-resident students are allowed into the program provided the resident School District agrees to a cooperative 66.03.01 agreement. Any additional cost to provide Special Education services under each agreement remains the responsibility of the resident School District.

The Districts with which we need approved 66.03.01 agreements at this time are as follows:

**Students In**

School District of Adams Friendship	– 4 students	– grade 1, 3, 4, 5	– Virtual
School District of Almond Bancroft	– 1 student	– grade 4	– Virtual
School District of Necedah	– 1 student	– grade 7	– Virtual
School District of Spencer	– 2 students	– grade 4K, 4K	– Virtual
School District of Stevens Point	– 8 students	– grade 4K, 5K, 5K, 1, 2, 2, 5, 7	– Virtual
School District of Tomorrow River	– 4 students	– grade 5K, 2, 2, 4	– Virtual
School District of Wautoma	– 8 students	– grade 5K, 1, 2, 4, 6, 8, 10, 12	– Virtual

The administration recommends the 66.03.01 cooperative agreements for the students attending the Virtual program from the Districts as listed be recommended for approval to the Board of Education.

## Business Services Committee Meeting Background – September 6, 2016

### IV. Updates and Reports

#### A. Purchases – Update

Listed as “Attachment A” are copies of purchases from Hawkins Ash CPA for Audit Services, Atomic Learning for Staff Training, The City of Wisconsin Rapids for Police Liaison Services, and Systems Technologies for camera purchase and installation at East Junior High.

#### B. East Junior High Camera System Installation

The Technology Department, Buildings and Grounds Department, and the East Junior High Administration have been working on finalizing a proposal to install a camera system at East Junior High. Bids were received from Technology Resource Advisors, Complete Control, and Systems Technologies. The District selected the bid from Systems Technologies in the amount \$20,200.00. The bid includes 17 cameras, installation, and all necessary software licensing. The District has worked with Systems Technologies in the past for similar camera work at Lincoln High School and Grove Elementary. Systems Technologies is our preferred vendor for camera system installs and maintenance. The project will be funded in part from the Technology Budget, Buildings and Grounds Budget, and the East Junior High Budget.

#### C. 2015-16 Utility Costs/Snow Removal - District - Update

Edwin Allison, Buildings and Grounds Director, will update the committee on utility usage and snow removal costs over the past fiscal year.

### V. Agenda Items

Committee members will be asked which agenda items from the Committee meeting will be placed on the consent agenda for the Regular Board of Education meeting.

8914

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One East Waldo Blvd Ste 5  
Manitowoc WI 54220  
920.684.7128

Federal ID# 39-0912608

Dan Weigand  
Wisconsin Rapids Public Schools  
510 Peach St  
Wisconsin Rapids, WI 54494

Invoice Nbr 3040915  
Date 08/22/2016  
Client Nbr 0201753.0  
Partner MillerR

For professional services through 08/22/2016

SERVICE	AMOUNT
Progress Bill for audit services for the year ended June 30, 2016.	\$ <u>10,000.00</u>

6-10-000-310-231700-00

OK  
08/23/2016  
rmm  
8/23

Invoices are due upon receipt. Interest will be charged at the rate of 1% per month on accounts past due 30 days from the billing date, with a minimum charge of \$1.00 per month.  
**2% surcharge will apply to credit card payments on invoices \$5,000 or more**

Office Use Only:

# School District of Wisconsin Rapids

Reset Form

Print Form

## Wisconsin Rapids, Wisconsin



### Payment Request Form

#### Payment To:

Name: Atomic Learning

Date: July 14, 2016

Address: 15088 22nd Avenue NE

Attn:

City: Little Falls

State: MN

Zip/Postal Code: 56345

**Using the Payment Request Form:** To use this form, fill in the appropriate fields, then print the form with the print button. Once the form has been printed, attach the receipt to the printed form, and give to the appropriate person for approval. If the version of Adobe being used doesn't allow you to fill out the form on the computer, print out the form, and fill it in by hand.

Description of Items Purchased	Total
One-year District-wide license; July 16, 2016, to July 15, 2017.	11,889.15
Per Purchasing Policy 672	
Please attach Renewal Notice #R0171625377	
<b>Total</b>	<b>11,889.15</b>

Building: Central Office

Account Number: 7-10-401-480-223700 \$ 500.00

Account Number: \$

Account Number: 7-10-808-480-221200 \$ 4,500.00

Account Number: \$

Account Number: 7-10-823-435-128380 \$ 6,889.15

Requested By:

Approved By:

*Eric Siler*  
(Administrator)  
(via email)

(Business Administrative Assistant)



444 West Grand Avenue, Wisconsin Rapids, WI 54495

588

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\* I N V O I C E \*  
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15-16  
Pay Early

DATE 7/27/2016  
CUSTOMER NO. 1560  
INVOICE NO. 5893  
INVOICE DATE 7/27/2016  
PMT DUE DATE 8/29/2016

WISC RAPIDS PUBLIC SCHOOLS  
510 PEACH ST  
WISCONSIN RAPIDS WI 54494

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DESCRIPTION BILLING CYCLE, THRU DATE AMOUNT  
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2ND QUARTER 2016  
SCHOOL LIAISON OFFICER

CATEGORY: CITY-LIAIS  
12,768.79

TOTAL TO PAY 12,768.79 \*

School Liaison Officer  
April - June 2016

6-80-400.381.390000  
mm  
8/4



**Purchase Order**  
**WISCONSIN RAPIDS SCHOOL DISTRICT**

510 PEACH STREET  
 WISCONSIN RAPIDS, WISCONSIN 54494  
 PHONE (715) 424-6705 - FAX (715) 422-6070

SHOW THIS NUMBER ON ALL SHIPMENTS,  
 CORRESPONDENCE, OR INVOICES

PO# 17001306

DATE: 08/31/16

PAGE NO: 1 OF 1

PO TYPE:

VENDOR: 8599

PHONE:

REQ: 00031831

EMAIL:

BUYER:

SHIP TO: Central Storage

2510 Industrial Street  
 Wisconsin Rapids WI 54495

Systems Technologies  
 Division of Pieper Electric Inc  
 W 5331 Park Ave  
 Merrill WI 54452

CONTACT: Kevin Yeske

SITE: East Junior High

VENDOR ACCOUNT:

SPECIAL INSTRUCTIONS: Please fax to 715-536-2627 attn: Chris Schultz

Please send the following, freight charges prepaid. Cancel back orders not received by

QTY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		PER PURCHASING POLICY 672		
		Please attach Quote No. 9075		
1.00		See Quote No. 9075 for breakdown of purchase of camera system for East Junior High School	20,200.00	20,200.00
1.00			.00	.00
		TOTAL:		20,200.00
		BLDG & GRNDS: Please see Ed Allison about distribution.		
		COPY TO RENEE, PLEASE - GASB 34 Cameras for East Junior High School		
		***** For School District of Wisconsin Rapids use only		
		7-10-300-310-241000-000-000000-2	8,000.00	
		7-10-800-310-253700-825-000000-2	5,000.00	
		7-10-815-310-253700-000-000000-2	7,200.00	

THE STATE OF WISCONSIN AND ALL ITS AGENCIES ARE EXEMPT FROM  
 ALL FEDERAL, STATE, AND LOCAL TAXES, SEC. 77-54  
 PLEASE ACCEPT OUR PO AS EVIDENCE OF OUR EXEMPT STATUS

Signed: *Kevin Yeske*